



## GENERAL GUIDELINES FOR STARTING ON CAMPUS CLASSES

All students and staff shall follow the covid protocols given by the Governments (State & Central) and Higher Educational Authorities (University & UGC/AICTE). The circulars from these bodies are published in the college website for reference. Based on the above few instructions are given below.

### General

1. Staff & students who have primary contacts with a covid patient shall report to the college only after completing the quarantine period stipulated by the health authorities of state.
2. Anyone with any symptom of covid shall not report to the college.
3. In case of any difficulty or breathing issues for anyone, immediately approach the first aid centre of the college.
4. Everyone shall undergo test their temperature before entering college campus.
5. Entrance to college campus is only through main gate and get tested before entry.
6. A self-declaration that is given in the college website shall be produced before the Faculty Advisor while reporting to the College.
7. Hostellers shall produce this declaration in the hostel verification before taking admission and shall collect it back and submit them to the Faculty Advisor.
8. It is highly recommended to keep sanitisers with everyone for personal use whenever necessary.
9. Wash your hands with soap on entry to campus and in regular intervals
10. No crowding on campus at any time and in any place.
11. Please follow queues in all the places keeping physical distance of minimum 6 ft. at all times
12. Not more than 5 persons in the lift
13. Do not litter used masks and paper tissues. Deposit them in dust bins
14. No spitting and no hand shakes

### Inside the class room

1. Please ensure that within the class rooms the covid protocols are implemented on
  - a. Social distancing
  - b. Use of mask
  - c. Sanitisation etc
2. Student seating (same chair and table) shall be permanent until further directions
3. Can permit to use mobile and internet technologies within the class to enhance student learning
4. Teachers may insistently and repeatedly communicate the necessity to abide by the covid protocols
5. Student with any symptom of covid is not be permitted to attend classroom sessions

### Hostels

1. Please ensure that within the hostels the covid protocols are strictly implemented
2. Insist on the use of mask whenever coming out of their private rooms
3. Even in the mess hall they shall wear the mask until they start taking food.
4. No crowding of students at any time.
5. Common prayer could be held, however, ensure social distancing.
6. Holy Qurbana could be attended by students in their respective hostels without overcrowding
7. Student with any symptom of covid shall be isolated immediately and if they are found infected by covid shall be reported immediately.
8. No crowding in hostel canteen for food. Que shall be followed ensuring social distancing
9. Students shall not go out campus during the first 10 days of their stay in hostels and any purchase shall be made only through the authorities.

Sd/-  
Principal

**AT THE END OF THE DAY YOUR HEALTH IS YOUR RESPONSIBILITY**